

Principal, Megan Burnham

PLEASE NOTE; THIS YEAR REGISTRATION IS ONLINE ONLY-
DO NOT COME TO THE SCHOOL

INFORMATION AND INSTRUCTIONS
FOR ALL NEW INCOMING STUDENTS (Kindergarten-6thgr) for
2022-2023 SCHOOL YEAR

DATES: January 18, 2022 @ 9AM – January 31, 2022

STUDENT PLACEMENT IS ON A FIRST COME FIRST SERVE BASIS UPON SUBMITTING A COMPLETE REGISTRATION APPLICATION

Student registration is a two-step process:

1. Find your [neighborhood school](#) (school locator on Wccusd.net)
2. **Register online.** Link will be available Jan. 18th at 9am at the [PowerSchool Online Registration](#). Fill out the registration and upload your required documents. (Please try to scan in your documents, so we can print a clear copy. There are free scan apps for your phone - Adobe scan) Please don't hesitate to reach out to Pam (Secretary) at pporter@wccusd.net or Barbara (Clerk) at bwansick@wccusd.net with any questions.

REQUIRED DOCUMENTATION FOR REGISTRATION COMPLETION:

1. Birth certificate or passport.
2. Up- to- date immunization record
3. Proof of grade for 1st-6th grade only (Current report card)
4. **Two** proofs of residence: Parent, guardian, or caregiver must have **one of the following** with their name and address;
 - A utility bill dated within 45 days: PG&E(page 1), EBMUD, Garbage/Sanitary
 - In the instance that utilities are included in the rent, a rental/lease agreement must be submitted stating that utilities are included.

Also you must submit **one additional** item from the list below:

- Homeowner's insurance policy
- Rental property contract, lease, or payment receipt
- Property tax statement
- Most recent pay stub
- Voter Registration
- Automobile insurance in combination with automobile registration
- Official letter from a social service/government agency within 45 days
- Bank statement within 45 days

One of the following documents must be submitted for **identification** purposes:

- California driver's license
- ID card from the Department of Motor Vehicles
- Valid passport